



**PURCHASE ORDER**  
**MARIANO MARCOS STATE UNIVERSITY**

City of Batac 2906 Ilocos Norte

Supplier : <b>NORTHQUAD TRADE EMPIRE INC.</b>	P.O. No. : 01101101-2022-01-037
Address : Laoag City	Date : January 24, 2022
TIN : 009-681-250-000	Mode of Procurement: NP-Small Value

Gentlemen: PR No. 2021-09-260 (01101101) - TWG/C.Mateo  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : MMSU, City of Batac	Delivery Term : FOB Destination
Date of Delivery : Within 30 calendar days upon receipt of P.O.	Payment Term : N/30

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	Printer, HP 615	1	13,440.00	13,440.00
	unit	External 1TB, TS1TESD370C, USB 3.1 Gen 2, Type C	2	12,000.00	24,000.00
	unit	Digital pad with pen, RTP700	2	5,600.00	11,200.00
		<b>Total</b>			<b>48,640.00</b>

**(Total Amount in Words):** **Forty-Eight Thousand Six Hundred Forty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

BY AUTHORITY OF THE PRESIDENT

PRIMA P. R. FRANCO  
Vice President for Academic Affairs

**SHIRLEY C. AGRUPIS**  
President

Fund Cluster : 01101101

Funds Available : \_\_\_\_\_

**IMELDA C. CORPUZ**  
Chief, Accounting Office

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_